



SFNL - Notice of Complaint, Protest or Conduct Unbecoming - By-Law 9

- **By-Law 9. COMPLAINTS, PROTESTS & CONDUCT UNBECOMING**
 - 9.1 A Member Club, League registered umpire, Director of Umpiring, League Official or a Board Member, may lodge a written complaint/protest with the CEO concerning any act or matter.
 - 9.2 The CEO may directly lay a charge where a person has acted in a manner which may bring the game of football/netball into disrepute or engages in conduct prejudicial to the interests of the League
 - 9.3 Players are unable to lodge a complaint with the League unless the nature of their complaint is about their registered Member Club.
 - 9.4 The written complaint/protest must be completed via the AFL Victoria Notice of Complaint form (Schedule 26). Complaints/protests received not on the prescribed form will not be accepted.
 - 9.5 A complaint/protest referred to in this By-Law shall be lodged in writing within three (3) business days of the incident occurring. The complaint/protest shall be received by the CEO no later than 5:00pm on the last day allowed for lodging the complaint/protest.
 - 9.6 Any complaint/protest lodged by a Player or Member Club can only be lodged by the President or Secretary of the Member Club and shall be accompanied by a fee of five hundred and fifty dollars (\$550.00) (including GST).
- BSB: 633000**
ACCOUNT #: 115449670

PART A WHEN & WHERE did the prohibited conduct occur

Date Occurred	Time Occurred
---------------	---------------

Where did the prohibited conduct incident occur?

A Match	<input type="checkbox"/>	⇒	Which Quarter	Time of Quarter
			Home Team	Away Team
			Grade	Venue
Other Event	<input type="checkbox"/>	⇒	Event Description	
			Event Address	
Online	<input type="checkbox"/>	⇒	App (e.g. Facebook)	
			Page / Site URL	

PART B OFFENDED PERSON - details of the person who the prohibited conduct was directed at

Name	Club
Phone	Email
Role	Player <input type="checkbox"/> Team or Club Official <input type="checkbox"/> Umpire <input type="checkbox"/> Other <input type="checkbox"/> ⇒

Did the offended person directly hear &/or see the behaviour that was directed at them? Yes No

If Yes ⇒	Please attach a statement from that person (the attached Witness Statement template can be used for this purpose)		
If No ⇒	Is the offended person aware of the behaviour? Yes <input type="checkbox"/> No <input type="checkbox"/>		
	If Yes ⇒	Is the offended person supportive of this complaint being made? Yes <input type="checkbox"/> No <input type="checkbox"/>	
	⇒	How and when did the offended person first become aware of the behaviour?	

Notice of Complaint

PART C OFFENDING PERSON - details of the person who committed the prohibited conduct

Name		Club	
Role	Player	<input type="checkbox"/> ⇨	Jumper No
	Team or Club Official	<input type="checkbox"/> ⇨	Official Role
	Other	<input type="checkbox"/> ⇨	Connection to Club
If the Offending Person's name is not known, provide any details that will assist identify the Person			

PART D WHAT OCCURRED - Summary of the prohibited conduct

Provide a summary of the prohibited conduct, including what was said (and how loud) and/or what behaviour was Witnessed (Add extra Pages if needed)	
---	--

PART E SUPPORTING EVIDENCE - Details of evidence supporting the complaint

Detailed statements from any witnesses are crucial in supporting the offended person and the complaint. Please identify and provide details below of any persons who directly heard and/or saw the prohibited conduct and request they complete a statement. The *Witness Statement* template may be used for this purpose. This *Notice of Complaint* form should be lodged even if you are awaiting the return of any statements. Those statements can then be lodged as soon as received.

Witness Name	Role (e.g. Player)	Phone	Email	Statement Status			
				Requested	<input type="checkbox"/>	Attached	<input type="checkbox"/>
				Requested	<input type="checkbox"/>	Attached	<input type="checkbox"/>
				Requested	<input type="checkbox"/>	Attached	<input type="checkbox"/>
				Requested	<input type="checkbox"/>	Attached	<input type="checkbox"/>

Is there any known video footage of the incident (even if audio is not available)?				Yes	<input type="checkbox"/>	No	<input type="checkbox"/>
If Yes ⇨	Is the footage attached or a link to this provided?			Yes	<input type="checkbox"/>	No	<input type="checkbox"/>
⇨	Who took or owns this footage (name and ph number)?						

If the prohibited occurred online (e.g. social media), are screen shots of this attached?				Yes	<input type="checkbox"/>	No	<input type="checkbox"/>
---	--	--	--	-----	--------------------------	----	--------------------------

Is there any other evidence you have attached or are waiting on?				Yes	<input type="checkbox"/>	No	<input type="checkbox"/>
If Yes ⇨	Please describe this evidence?						

PART F DECLARATION (of person lodging the Notice of Complaint)

Your Name		18 or older?	Yes	<input type="checkbox"/>	No	<input type="checkbox"/>
Your Club		Your Club Role				
Your Email		Your Phone				
Signature		Date				

If under the age of 18

Parent / Guardian Signature		Date	
--------------------------------	--	------	--

PART G Extra Information (if required)