



## 2016 Netball Player Registration / Re-Registration Instructions

This document steps through:

1. Re-Registering your 2015 members for 2016.
2. Registering brand new members to your club that have never played netball before.
3. Secondary Registrations (members who have already purchased a VNA for 2016).
4. New players to your club in 2016 who have played elsewhere in previous years.

### 1. Re-Registering your 2015 members for 2016

- All 2015 players looking to re-register will need to access the SFNL registration form. There are two options to access the form:
    1. All 'Active Players' from 2015 will be emailed the direct link or;
    2. Players can access the SFNL registration form from the league website <http://sfnl.com.au/club-admin/player-re-registration/netball/>
  - *Note: If a player from 2015 does not receive the re-registration email, clubs will have to update their email address manually or send the updated email address of that player to [administration@sfl.com.au](mailto:administration@sfl.com.au)*
  - Once players receive the re-registration email, they will be prompted to register for the 2016 season (see screen shot below).
1. Players enter their email address or Participant ID and password in the 'return user' section and click 'log in'. The system will then search for the email address/Participant ID within the league.

The screenshot shows the 'mynetball' website interface. At the top, there is a navigation bar with links for HOME, MATCHES, LADDERS, STATISTICS, ORGANISATION, and HELP. Below this is a search bar. The main content area is titled 'ONLINE REGISTRATION' and includes the text 'Register To: Southern Football Netball League' and 'Registration Form: Membership Signup Form'. There are two registration options: 'FIRST TIME PARTICIPANT' and 'RETURN USER'. The 'RETURN USER' section is highlighted with a red border and contains fields for 'Login ID\*' and 'Password', along with a 'LOG IN' button and a link for 'Forgotten login details?'. The 'FIRST TIME PARTICIPANT' section has fields for 'First Name', 'Last Name', and 'Date of Birth', along with a 'FIND ME' button.

2. The player will need to **Select their club** and then select which type of membership they will need:
  - Senior Netball Victoria Membership \$69.00 (18 years and over)
  - Junior Netball Victoria Membership \$49.00 (11 – 17 years)
  - All Abilities Membership \$49.00
  - Off the Court Membership \$49.00
- *Note: The player will have to pay their membership fee in the 'payment' section of the registration form in order to complete registration (this is the players VNA).*

**1** Registration Type    **2** Personal Details    **3** Review    **4** Payment    **5** Confirmation

### Membership Signup Form - Product Select

**E NOTE**  
 If you have a MyNetball ID and Password, please start over and use those details to begin the signup process. You can check to see if you are on MyNetball already by following these steps [on this page](#). If you don't have a MyNetball ID please continue your registration.

**Select Your Club:**

Select your Club:

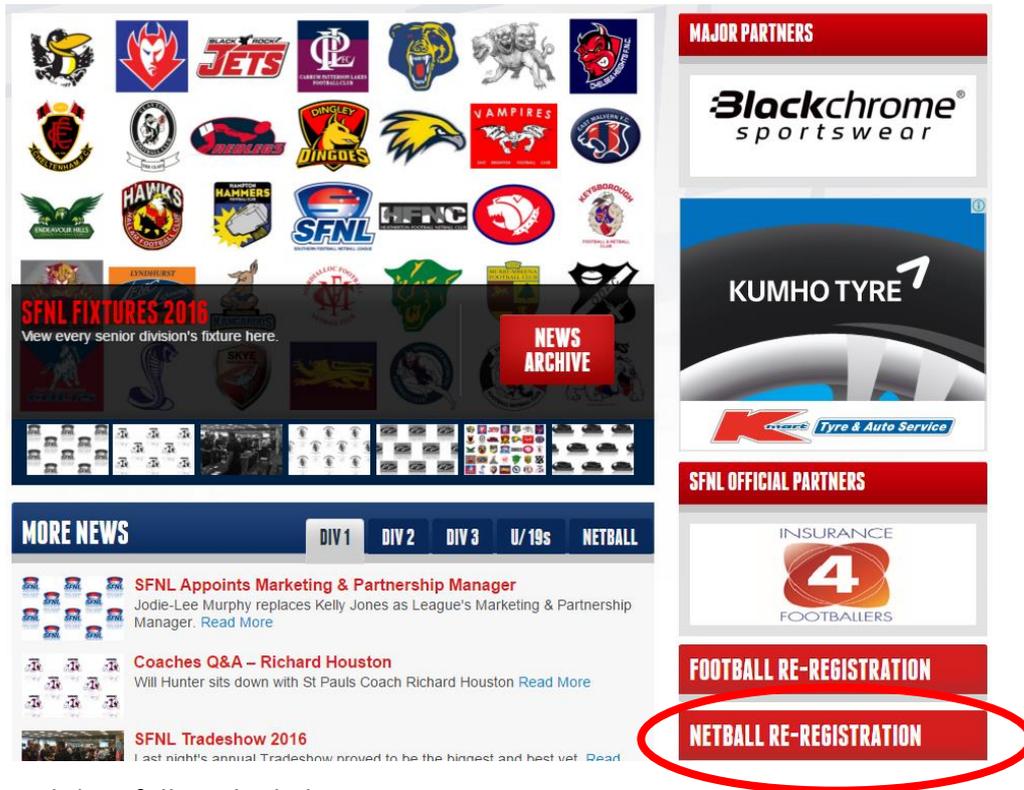
**Type/Product Select**

<input type="radio"/>	<b>Senior Netball Victoria Membership</b> Senior Netball Victoria Membership Registrations open: Jan 1, 2016 Registrations close: Jun 30, 2016	<b>\$69.00</b>
<input type="radio"/>	<b>Junior Netball Victoria Membership</b> Junior Netball Victoria Membership Registrations open: Jan 1, 2016 Registrations close: Jun 30, 2016	<b>\$49.00</b>
<input type="radio"/>	<b>All Abilities Membership</b> All Abilities Netball Victoria Membership Registrations open: Jan 1, 2016 Registrations close: Jun 30, 2016	<b>\$49.00</b>
<input type="radio"/>	<b>Off the Court Membership</b> Off the Court Netball Victoria Membership Registrations open: Jan 1, 2016 Registrations close: Jun 30, 2016	<b>\$37.00</b>

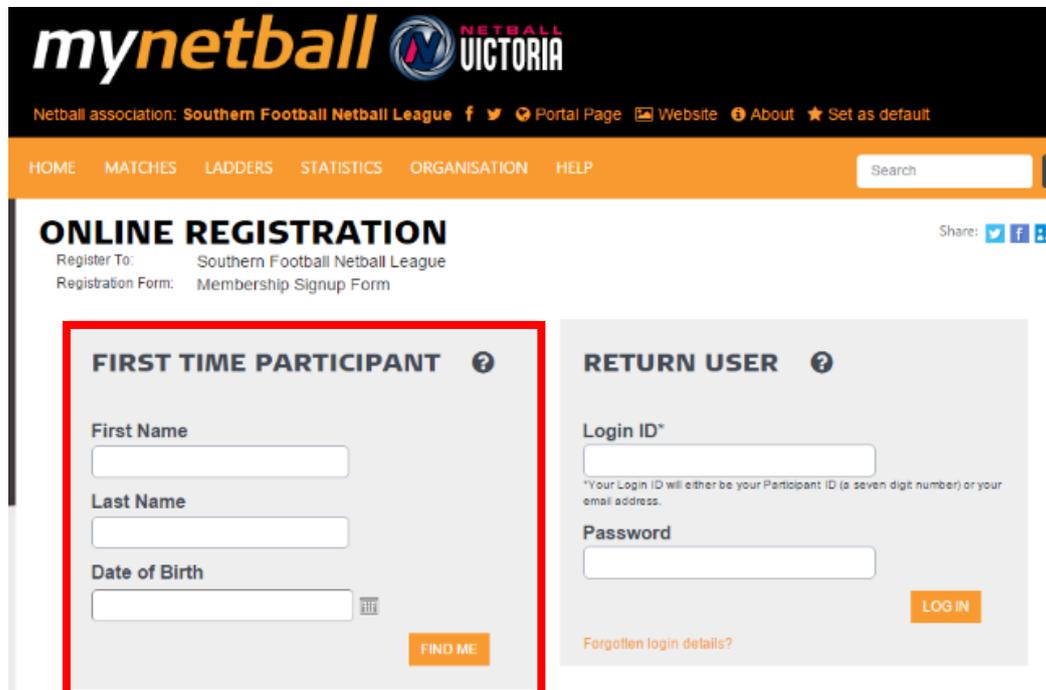
3. The player must then follow the prompts to add/confirm their personal details.
  - *Note: All members require their own personal email address and should not use a generic club address.*
4. Once the player enters their personal details and makes payment for their VNA, they will receive a confirmation email and a receipt of payment.
5. The new player will need to follow the link in the confirmation email to complete registration.

2. Registering brand new members to your club that have never played netball before

- Brand new players who have never played Netball (junior or senior) before, should be directed to the 'NETBALL RE-REGISTRATION' tab at [www.sfnl.com.au](http://www.sfnl.com.au)



- And then follow the link.



1. The new player will need to enter their First Name, Last Name and Date of Birth and then click 'Find Me'.

2. As the player has not played before, the following screen will appear:

**myNetball** netball AUSTRALIA

Portal Page Website About Set as default

HOME MATCHES LADDERS STATISTICS ORGANISATION HELP Search

**ONLINE REGISTRATION** Share: [Twitter] [Facebook] [LinkedIn]

Register To: Southern Football Netball League  
Registration Form: Membership Signup Form

**FIRST TIME PARTICIPANT** ?

First Name: SFNL  
Last Name: TEST  
Date of Birth: 1/02/2016  
FIND ME

**RETURN USER** ?

Login ID\*  
Password  
LOG IN  
Forgotten login details?

**NO RESULTS** CREATE NEW RECORD

3. The new player will need to click 'Create New Record' then follow the prompts.

4. The new player will need to **Select their club** and then select which type of membership they will need:

- Senior Netball Victoria Membership \$69.00 (18 years and over)
  - Junior Netball Victoria Membership \$49.00 (11 – 17 years)
  - All Abilities Membership \$49.00
  - Off the Court Membership \$49.00
- *Note: The new player will have to pay their membership fee in the 'payment' section of the registration form in order to complete registration (this is the players VNA).*

1 Registration Type 2 Personal Details 3 Review 4 Payment 5 Confirmation

**Membership Signup Form - Product Select**

**NOTE**  
If you have a MyNetball ID and Password, please start over and use those details to begin the signup process. You can check to see if you are on MyNetball already by following these steps on this page. If you don't have a MyNetball ID please continue your registration.

Select Your Club:

Select your Club: --No Team/Not Applicable--

**Select your club**

Type/Product Select

<input type="radio"/> Senior Netball Victoria Membership	\$69.00
Senior Netball Victoria Membership Registrations open: Jan 1, 2016 Registrations close: Jun 30, 2016	
<input type="radio"/> Junior Netball Victoria Membership	\$49.00
Junior Netball Victoria Membership Registrations open: Jan 1, 2016 Registrations close: Jun 30, 2016	
<input type="radio"/> All Abilities Membership	\$49.00
All Abilities Netball Victoria Membership Registrations open: Jan 1, 2016 Registrations close: Jun 30, 2016	
<input type="radio"/> Off the Court Membership	\$37.00
Off the Court Netball Victoria Membership Registrations open: Jan 1, 2016 Registrations close: Jun 30, 2016	

**Select your membership type**

5. The new player must then follow the prompts to add their personal details.
  - *Note: All new members require their own personal email address and should not use a generic club address.*
6. Once the player enters their personal details and makes payment for their VNA, they will receive a confirmation email and a receipt of payment.

Hi SFNL TEST

To create a login please click the link below, and follow the instructions.

<http://admin-netball.resultsvault.com/common/pages/noauth/UserDetails.aspx?mode=5rCl4Ser%2fnE%3d&misc=nbDV5bomQys%3d&id=N10I8J6naUVMUZYoKy0e9WFptBFIL%2bV855Zh7ubHrjL4wlmJhpUIQJQisqu3eYh>

SFNL TEST

The link expires after 2 hours.

7. The new player will need to follow the link in the confirmation email to complete registration.

### 3. Secondary Registrations (members who have already purchased a VNA for 2016)

- Secondary registrations are required from players who have already purchased a VNA elsewhere in 2016 and are wanting to play in the SFNL.
- 1. Players enter their email address or Participant ID and password in the 'return user' section and click 'log in'. The system will then search for the email address/ Participant ID.

The screenshot shows the 'myNetball' website interface. At the top, there is a navigation bar with links for HOME, MATCHES, LADDERS, STATISTICS, ORGANISATION, and HELP. Below this is a search bar. The main content area is titled 'ONLINE REGISTRATION' and includes a 'Register To:' dropdown set to 'Southern Football Netball League' and a 'Registration Form:' dropdown set to 'Membership Signup Form'. There are two registration options: 'FIRST TIME PARTICIPANT' and 'RETURN USER'. The 'RETURN USER' option is highlighted with a red border. It contains a 'Login ID\*' field, a 'Password' field, and a 'LOG IN' button. A note below the Login ID field states: '\*Your Login ID will either be your Participant ID (a seven digit number) or your email address.' There is also a 'Forgotten login details?' link.

- 2. Once logged in, the system will recognise that the player has already purchased their VNA (screen shot below).
- 3. The player will then **Select their club** and then select the membership type required (in this case, the membership type they have previously purchased elsewhere).

The screenshot shows the 'Select Your Club:' section with a dropdown menu currently set to '--No Team/Not Applicable--'. Below this is the 'Type/Product Select' section, which lists two membership options:

- VNA 2016 - Senior** priced at ~~\$69.00~~ **\$0.00**. Description: Netball Victoria Registration, Registration valid from: Jan 1, 2016 to Dec 31, 2016. Registrations open: Jan 1, 2016 Registrations close: Dec 31, 2016.
- VNA 2016 - Junior** priced at **\$49.00**. Description: Netball Victoria 2016 Membership - Junior, Registration valid from: Jan 1, 2016 to Dec 31, 2016. Registrations open: Jan 1, 2016 Registrations close: Dec 31, 2016.

4. The player will then need to follow the prompts, confirm their details and submit their registration.
5. Once the player enters their personal details, they will receive a confirmation email.
6. The player will need to follow the link in the confirmation email to complete registration.

#### 4. New players to your club in 2016 who have played elsewhere in previous years

- Players who are new to your club in 2016 will have to register using the SFNL registration form.
- Players can access the SFNL registration form from the league website <http://sfnl.com.au/club-admin/player-re-registration/netball/>
- Once players receive the re-registration email, they will be prompted to register for the 2016 season (see screen shot below).

1. Players enter their email address or Participant ID and password in the 'return user' section and click 'log in'. The system will then search for the email address/Participant ID

The screenshot shows the 'myNetball VICTORIA' website. The header includes the league name and navigation links. The main content area is titled 'ONLINE REGISTRATION' and shows two registration options: 'FIRST TIME PARTICIPANT' and 'RETURN USER'. The 'RETURN USER' section is highlighted with a red border and contains fields for 'Login ID\*' and 'Password', along with a 'LOGIN' button and a 'Forgotten login details?' link.

2. The player will need to **Select their NEW club** and then select which type of membership they will need:
  - Senior Netball Victoria Membership \$69.00 (18 years and over)
  - Junior Netball Victoria Membership \$49.00 (11 – 17 years)
  - All Abilities Membership \$49.00
  - Off the Court Membership \$49.00

- *Note: The player will have to pay their membership fee in the 'payment' section of the registration form in order to complete registration (this is the players VNA).*

**1** Registration Type    **2** Personal Details    **3** Review    **4** Payment    **5** Confirmation

### Membership Signup Form - Product Select

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**Select Your Club:**

Select your Club:

**Type/Product Select**

<input type="radio"/>	<b>Senior Netball Victoria Membership</b> Senior Netball Victoria Membership Registrations open: Jan 1, 2016 Registrations close: Jun 30, 2016	<b>\$69.00</b>
<input type="radio"/>	<b>Junior Netball Victoria Membership</b> Junior Netball Victoria Membership Registrations open: Jan 1, 2016 Registrations close: Jun 30, 2016	<b>\$49.00</b>
<input type="radio"/>	<b>All Abilities Membership</b> All Abilities Netball Victoria Membership Registrations open: Jan 1, 2016 Registrations close: Jun 30, 2016	<b>\$49.00</b>
<input type="radio"/>	<b>Off the Court Membership</b> Off the Court Netball Victoria Membership Registrations open: Jan 1, 2016 Registrations close: Jun 30, 2016	<b>\$37.00</b>

3. The player must then follow the prompts to add/confirm their personal details.
- *Note: All members require their own personal email address and should not use a generic club address.*
4. Once the player enters their personal details and makes payment for their VNA, they will receive a confirmation email and a receipt of payment.
5. The new player will need to follow the link in the confirmation email to complete registration.

**Note: A support service is available through Netball Victoria for any members that face any issues when re-registering. To contact the Netball Victoria support resource please email [support@interactsport.com](mailto:support@interactsport.com). Alternatively, please contact the SFNL office via email to [administration@sfl.com.au](mailto:administration@sfl.com.au)**